**CONTACT DATE STATUS**

**COMMUNITY NAME ADDRESS**

**CITY ST ZIP PHONE FAX**

**OWNER NAME PHONE FAX**

**ADDRESS CITY ST ZIP**

**EMAIL WEBSITE**

**AGE OF COMMUNITY NEAREST LARGE CITY**

**WHO ARE THE MAJOR EMPLOYERS?**

**MOBILE HOME SPACE INFORMATION:**

**# OF MOBILE HOME SPACES # OF OCCUPIED MH SPACES**

**WHAT SIZE ARE THE LOTS?**

**WHAT IS THE ELECTRICAL AMPERAGE**

**# OF MH SPACES VACANT AND READY FOR A HOME**

**# OF MH SPACES VACANT & NEED WORK BEFORE BEING RENTED**

**WHAT TYPE OF WORK IS NEEDED?**

**ARE THERE ANY ABANDONED HOMES LEFT BY PREVIOUS RESIDENTS? HOW MANY?**

**ARE THESE HOMES WORTH GETTING TITLE TO? WHAT IS THE PROCESS TO GET TITLE?**

**PARK OWNED HOME INFORMATION:**

**# OF PARK OWNED MOBILE HOMES # OF OCCUPIED PARK OWNED MH’S**

**APPROX AGE OF PO HOMES? AVE SIZE? # OF SINGLES # OF DOUBLES**

**IF YOU WERE TO SELL THE HOMES FOR CASH TO THE RESIDENTS, WHAT WOULD BE THE AVE PRICE? DO YOU THINK THE RESIDENTS WOULD BUY THEM FOR CASH OR ON TERMS?**

**# OF MH’S VACANT AND READY TO MOVE IN**

**# OF MH’S VACANT & NEED WORK BEFORE BEING RENTED**

**WHAT TYPE OF WORK IS NEEDED?**

**RV INFORMATION:**

**# OF RV SPACES # OF OCCUPIED RV SPACES**

**WHAT SIZE ARE THE LOTS?**

**WHAT IS THE ELECTRICAL AMPERAGE**

**# OF RV SPACES VACANT AND READY FOR AN RV**

**# OF RV SPACES VACANT & NEED WORK BEFORE BEING RENTED**

**WHAT TYPE OF WORK IS NEEDED?**

**GENERAL INFORMATION:**

**TOTAL # OF ACRES ACRES CURRENTLY DEVELOPED**

**CAN ADDITIONAL SPACES BE ADDED? HOW MANY? EST COST/SPACE**

**WHAT IS THE CURRENT ZONING AND WHAT DOES THAT ZOING ALLOW FOR?**

**DO YOU USE LEASES LAST TIME HOME MOVED IN OUT**

**HOW OFTEN DO YOU GET CALLS FOR: LOTS FOR RENT HOMES FOR SALE/RENT DESCRIBE THE ADVERTISING YOU DO?**

**HOW MANY HOMES OWNED BY OTHERS IN THE COMMUNITY ARE FOR SALE**

**ARE THE RESIDENTS RESPONSIBLE FOR MOWING THEIR OWN LOT**

**HOW MANY PEOPLE STILL OWE LAST MONTHS RENT? DO YOU ACCEPT CASH?**

**ROADS: TYPE CONDITION**

**WHERE DO THE RESIDENTS PARK**

**IS ANY PORTION OF THE PARK IN A 100 OR 500 YEAR FLOOD PLAIN**

**ARE ROADS MAINTAINED BY CITY OR THE PARK?**

**PARK OFFICE CLUBHOUSE POOL LAUNDRY**

**ANY OTHER STRUCTURES/AMENITIES**

**ANY ADDITIONAL INCOME SOURCES IN THE PARK? IF SO, DESCRIBE**

**WHO MANAGES THE PARK? HOW ARE THEY PAID?**

**HOW LONG HAVE YOU OWNED THE PARK? WHY ARE YOU SELLING? ANY MAJOR PROBLEMS THAT YOU ARE AWARE OF?**

**NOTES ON HOMES:**

**ARE THERE ANY NOTES ON PARK OWNED HOMES? HOW MANY?**

**IF SO WHAT IS THE APPROXIMATE BALANCE PAYMENT INTEREST RATE NUMBER OF MONTHS LEFT**

**ARE THERE ANY HOMES IN THE PARK THAT ARE OWNED BY OTHERS AND THEY RENT THESE HOMES OUT (LONNIE DEALERS)? IF SO, PLEASE DESCRIBE**

**WATER SUPPLY**

***IF CITY:***

**WHO PAYS AVG BILL PER MONTH IF THE PARK PAYS THE BILL, CAN IT BE SUBMETERED WILL THE CITY PUT METERS IN**

**ANY KNOWN LEAKS OR PROBLEMS**

**WHAT ARE WATER LINES MADE OF**

***IF WELL:***

**HOW MANY WELLS ADEQUATE PRESSURE CHLORINATED**

**WHAT ARE WATER LINES MADE OF**

**ARE YOU REQURED TO TEST? DO YOU HAVE A LICENSED OPERATOR?**

**PLEASE DESCRIBE THE TESTING PROCESS**

**HOW DOES THE WATER TASTE? HARD OR SOFT WATER?**

**HAVE YOU EVER HAD ANY PROBLEMS OR BAD WATER REPORTS? IF YES, PLEASE DESCRIBE**

**SEWER SYSTEM**

***IF CITY:***

**WHO PAYS AVG BILL PER MONTH IF THE PARK PAYS THE BILL, CAN IT BE SUBMETERED WILL THE CITY PUT METERS IN**

**ANY KNOWN PROBLEMS**

**WHAT ARE SEWER LINES MADE OF**

**IS THERE A LIFT STATION WHO’S RESPONSIBILITY IS IT**

***IF PRIVATE SYSTEM:***

**TYPE OF SYSTEM (LAGOON, SEPTIC, PACKAGE PLANT, ETC)**

**PLEASE DESCRIBE THE SYSTEM (TYPE OF PLANT, NUMBER OF SEPTICS, CAPACITY, ETC)**

**AGE OF SYSTEM COSTS TO OPERATE**

**ARE YOU REQURED TO TEST? HOW MANY SPACES CAN IT HANDLE?**

**DO YOU HAVE A LICENSED OPERATOR? WHAT IS HIS FEE**

**DESCRIBE THE TESTING AND MAINTENANCE REQUIRED**

**HAVE YOU EVER HAD ANY PROBLEMS OR BAD REPORTS? IF YES, PLEASE DESCRIBE**

**ELECTRIC SYSTEM:**

**HOW METERED AMPERAGE**

**ABOVE GROUND OR BELOW GENERAL CONDITION**

**ANY PROBLEMS?**

**GAS SYSTEM:**

**HOW METERED PROPANE, NATURAL GAS, OR HEATING OIL**

**GENERAL CONDITION ANY PROBLEMS?**

**INCOME:**

**AVERAGE LOT RENT/SPACE/ MONTH AVERAGE HOME RENT/HOME/MONTH**

**TOTAL OTHER INCOME**

**WHEN WAS THE LAST RENT RAISE HOW MUCH WAS IT RAISED**

**AVERAGE LOT RENT IN AREA RENT CONTROL?**

**ANY RENT CONCESSIONS IF YES, DESCRIBE**

**LAST YEAR – TOTAL INCOME TOTAL EXPENSES**

**EXPENSES AVERAGE:**

**GAS ELECTRIC WATER & SEWER**

**TRASH INSURANCE PROPERTY TAXES**

**TELEPHONE MANAGER OTHER SALARIES**

**REPAIRS MAINTENANCE OFFICE SUPPLIES**

**OTHER OTHER**

**OTHER OTHER**

**OVER THE PAST 5 YEARS WHAT CAPITAL IMPROVEMENTS OR MAJOR REPAIRS HAVE BEEN MADE?**

**PRICE AND TERMS**

**WHAT VALUATION DOES THE PROPERTY TAX OFFICE HAVE THE PROPERTY AT**

**HAVE YOU HAD AN APPRAISAL AND WHAT WAS THE VALUATION**

**DO YOU HAVE AN ASKING PRICE IN MIND**

**ARE THERE ANY ASSUMABLE MORTGAGES: Y / N IF YES, DESCRIBE**

**WOULD YOU RATHER SELL FOR CASH OR WITH SELLER FINANCING**

**IF TERMS, WHAT DOWN PAYMENT MONTHLY PAYMENT NEEDED**

**INTEREST RATE HOW MANY YEARS**